

FORM ER – 1

Quarterly return to be submitted to the Employment Exchange, for the Quarter Ended - _____
The following information is required under the Employment Exchange (CNV) Rules, 1960 to assist in evaluating trends in employment and for action to correct imbalance between supply and demand.

Name & Address of the Employer - _____

EMP – Code No. – _____

Phone no. - _____
Nature of Business / Principal Activity - _____

(A) EMPLOYMENT -

Total number of persons including working proprietors / partners / comm. Agents/ cont. paid & Contractual workers on the pay rolls of the essta. excluding part-time workers/apprentices (The figures should included every person whose wages or salary is paid by the establishment)

	PREVIOUS QUARTER:					CURRENT QUARTER:				
	GUJARATI		NON GUJARATI		TOTAL	GUJARATI		NON GUJARATI		TOTAL
	SUP.	NON SUP.	SUP.	NON SUP.		SUP.	NON SUP.	SUP.	NON SUP.	
MEN										
WOMEN										
TOTAL										

(B) Please indicate the main reasons for any increase or decrease in employment in reporting quarter

Note: Esstta. are remained of their obligation under the Employment Exchange (CNV) Act for notifying to Employment Exchange details of vacancies specified under the Act before they are filled.

2. Vacancies : Vacancies carrying total emoluments Rs. 5000/- or over per month and over 3 months duration.

2(a) : Number of Vacancies occurred and notified during the quarter and the numbers filled during the quarter.
Number of vacancies which come within the purview of the Act.

Occurred	Notified to		Filled	Source (Describe the sources from which filled)
	Local Employment Exchange	Central Employment Exchange		

2. (b) Reason for not notifying all vacancies occurred during the quarter under report vide 2(a) above

3. Manpower shortages Vacancies / Posts unfilled because of shortage of suitable applicant.

Name Of The Occupation Or Designation Of The Post	Number Of Unfilled CAC / Post.		
	Essential Qualification Prescribed	Essential Experience	Exp. Not Necessary

Please list any other occupation for which the establishment had recently any defaulting suitable applicants.

Date:
Place: Jamnagar

To,
OFFICE OF THE ASST. DIRECTOR (EMPLOYMENT)

SIGNATURE OF EMPLOYER

Note: This return shall related to Quarter ending 31st March, 30th June, 30th September and 31st December and shall be rendered to the Local Employment Exchange, Jamnagar within 30 Days after the end of the quarter conquered.